

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
DECEMBER 13, 2011 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

**Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on November 22, 2011. The motion was 2<sup>nd</sup> by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

**Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ we were to have an Eagle Scout Award presentation tonight but the young man (Thomas Ashley Troup #224) who was to receive the award could not be here tonight. This award is presented by the Board of Trustee's to an outstanding young man who has attained the rank of Eagle Scout.

**Highway Commissioner's Report** ~ the County Engineer is going out for bids on blacktop for our spring and summer road work. The overheads lights at Woodstock Road & Hwy 76 have been fixed.

**Assessor's Report** ~ the Assessor's office has responded to 278 appeals of the 320 appeals that came in for the 2010 tax year, this total is down 30% from the previous tax year.

**Clerk's Report** ~ no report at this time.

**Trustee's Report** ~ **Trustee Carlson**, showed pictures of Township Board members and Township employees ringing the Salvation Army Bell at the Fiesta Market on December 1<sup>st</sup>. Trustee Carlson also showed pictures of the Xmas tree decorated and on display at the Community Building, this Christmas Tree and the gifts were paid for by the Trustee's and Township office employee's no Township funds were not used for this event, the Christmas tree and gifts are donated to a Belvidere Township family. **Trustee Robertson**, the BCCA is still waiting for funds from the State. **Trustee Zeien**, nothing new to report. **Trustee Turner**, nothing new to report.

**Unfinished Business** ~ **Traffic Studies/Stop Signs/Weight Limits**, there will be a 10 ton weight limit on Shaw Road South of Route 20 to the City Limits and North of Route 20 to Spring Creek Road. The weight limit will go into effect when the Township Road Commissioner puts the signs in place on the roadway.

**Disposal of Equipment**, this topic will be laid over until the next Board Meeting.

**Legal** ~ nothing new to discuss for legal tonight.

**New Business ~ Levy Adoption**, Trustee Carlson made a motion to adopt the new 2011/2012 Township Tax Levy, the motion was 2<sup>nd</sup> by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Trustee Robertson made a motion to adopt the 2011/2012 Road District Tax Levy, the motion was 2<sup>nd</sup> by Trustee Carlson and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Alpha Maintenance Contract**, Trustee Robertson made a motion to adopt the Alpha Maintenance Contract the motion was 2<sup>nd</sup> by Trustee Zeien and passed with five ayes no nays on a roll call vote.

**Financial Request Forms**, Trustee Zeien made a motion to adopt the Financial Request Form to be used for financial request from organizations requesting funds from the Township. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with five ayes no nays on a roll call vote.

**Belvidere/Boone Co, Food Pantry Request**, Assessor Helnore a Food Pantry Board member was to provide the Food Pantry's Financial Audit to the Township Board for their review. Since the Financial Audit has not been made available to the Board a decision will be made after the Board's request has been met.

**Treasurer's Report and Approval of Town Bills** ~ Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Public Comments** ~ Kirby Dole from the public asked the Hwy Commissioner how much does an asphalt cement truck weigh? About 7,000 lbs according to the Hwy Comm. A cement truck would be between 25,000 to 30,000lbs. Assessor Helnore wanted to know how soon they would need the audit so it could be on the next meeting agenda. Supervisor Murphy said the next meeting will be on the December 27<sup>th</sup> and he would like the Board to have the information by December 21<sup>st</sup> in enough time to be able to review it prior to the meeting.

**Adjournment** ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:23 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted  
Judy Schabacker Clerk